

**MINUTES OF THE SWINFEN AND PACKINGTON PARISH COUNCIL MEETING HELD AT THE  
CONFERENCE ROOM 1, CONFERENCE CENTRE, HMP SWINFEN ON  
WEDNESDAY 11 JANUARY 2017 COMMENCING AT 7.00 P.M.**

**PRESENT**

Councillor R Barnes in the Chair  
Councillors Armstrong, J Barnes, Dyott and Mrs Harrison

**In attendance:**

Ms J Minor, Parish Clerk  
District Councillor B Yeates  
3 members of the public

**PUBLIC FORUM**

**Broom Covert Road - Street Lights**

Miss Taylor of 25 The Drive stated that there is still no street lights in Broom Covert Road. Miss Taylor said that she had spoken to workmen from Amey who said that they would be submitting a report to the Prison within 3 to 5 days. Miss Taylor stated that she believed that no risk assessment had been carried out and that there was serious health and safety issues. Miss Taylor said that she could not understand why the situation had not been rectified.

Councillor R Barnes explained that Mr Liggins, Health and Safety Advisor for HMP Swinfen had attended a Parish Council meeting (04 May 2016) and reminded those presents that Mr Liggins had mentioned the dropped kerbs installed by residents (which are not permitted) may have damaged the wiring underneath and budget restraints. Councillor R Barnes reminded those presents that the primary issue was with the Prison and not with the Parish Council.

Members of the public were advised to send a handwritten letter from each of the residents living in Broom Covert Road to the Governor and that they should write to Christopher Pincher MP seeking an onsite visit.

**RESOLVED** That an email be sent to Christopher Pincher MP asking him to contact Ms Southby with regard to the street lighting problem in Broom Covert Road.

**56. APOLOGIES FOR ABSENCE**

Councillor Elliott.

**57. DECLARATIONS OF INTEREST**

None declared.

**58. MINUTES**

**RESOLVED** That the Minutes of the Meeting of the Parish Council held on 09 November 2016 (Minute Nos. 40-55) as circulated, be approved as a correct record and signed by the Chairman.

**59. CHAIRMAN'S ANNOUNCEMENTS**

**59.1 Packington Hall**

Councillor R Barnes read out an email which District Councillor Yeates had received from Mr Higgins, Conservation and Design Officer, Lichfield District Council dated 10 January 2017.

“The current situation is this, a deal has been struck with the farmer Mr Barnes regarding the access road and this is now in legals. Once contracts are agreed, hopefully this week, we shall move to exchange and complete on the purchase of the Hall. All matters are in place regarding the scaffolding and temporary roof, we are just awaiting legals and we shall be good to go. This sounds positive, and hopefully in the next couple of weeks we shall be getting some progress on making the building wind and watertight. I shall put a note in my diary to keep an eye on progress. I will keep you posted of any updates as I receive them.”

**59.2 Planning Matters**

Councillor Armstrong referred to his email which had been forwarded to all Members of the Parish Council and stated that he would be emailing the solicitor at Lichfield District Council.

**59.3 HS2**

Councillor Armstrong referred to his email which had been forwarded to all Members of the Parish Council. Councillor J Barnes informed Members that there had not been any route changes “on our patch”.

**59.4 Flooding on the Tamworth Road**

Councillor Dyott made reference to a letter that he had sent to Christopher Pincher MP following a letter that Mr Pincher had sent to the NFU.

**RESOLVED** That an email be sent to Mary Lee of Staffordshire County Council highlighting the flooding problem on the Tamworth Road and asking that a site visit be arranged between Mrs Lee and Councillor R Barnes as Chairman of the Parish Council.

**60. HOPWAS QUARRY**

Councillor R Barnes updated Members stating that there was still some bikes gaining access however CEMEX had done all that they could and had spent a huge amount of money in doing so.

**RESOLVED** That an item on Hopwas Quarry continue to be included on the next agenda.

**61. THE HIGH SPEED RAIL PLANS**

Councillor J Barnes updated Members on the current situation.

**RESOLVED** That an item on the High Speed Rail Plans (HS2) continue to be included on the next agenda.

**62. REVIEW OF FINANCIAL REGULATIONS**

**RESOLVED** That in light of the fact that there had been no changes to the Financial Regulations since their adoption (22 September 2010) that the Financial Regulations be received and noted.

**63. REVIEW OF STANDING ORDERS**

**RESOLVED** That in light of the fact that there had been no changes to the Standing Orders since their adoption (14 July 2010) that the Standing Orders be received and noted.

**64. REVIEW OF LOCAL GOVERNMENT PENSION SCHEME – EMPLOYER DISCRETIONS POLICY**

**RESOLVED** That in light of the fact that there had been no changes to the Local Government Pension Scheme – Employer Discretions Policy since their adoption (02 July 2014) that the Local Government Pension Scheme – Employer Discretions Policy be received and noted.

**65. EXCLUSION OF THE PRESS AND PUBLIC**

**RESOLVED** That under the Public Bodies (Admissions to Meetings) Act 1960 (Section 2) (and as expended by Section 100 of the Local Government Act 1972), the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information.

**66. PARISH CLERK'S SALARY**

**RESOLVED** That cheques be drawn in respect of the Parish Clerk's December 2016 (**cheque number 100393**) and January 2017 (**cheque number 100394**) salary, HMRC - February 2017 (**cheque number 100396**), Staffordshire Pension Fund – February 2017 (**cheque number 100395**), HMRC – March 2017 (**cheque number 100398**) and Staffordshire Pension Fund - March 2017 (**cheque number 100397**).

**67. DATE, VENUE AND TIME FOR NEXT PARISH COUNCIL MEETING**

**RESOLVED** That Wednesday 08 March 2017 and Wednesday 10 May 2017 in the Conference Room 1, Conference Centre, HMP Swinfen commencing 7.00 p.m. be confirmed as the next Parish Council meetings.

(The Meeting closed at 7.55 p.m.)

Signed .....

Dated .....